



Title: Senior Pharmacy Data Analyst

Reports to: Senior Manager of Business Intelligence and Analytics

Classification: Individual Contributor

Location: Boston

Job description revision number and date: V 2.0; 2/3/2023

Organization Summary:

Community Care Cooperative (C3) is a 501(c)(3) non-profit, Accountable Care Organization (ACO) governed by Federally Qualified Health Centers (FQHC). Our mission is to leverage the collective strengths of FQHCs to improve the health and wellness of the people we serve. We are a fast-growing organization founded in 2016 with 9 health centers and now serving hundreds of thousands of beneficiaries who receive primary care at health centers and independent practices across Massachusetts. We are an innovative organization developing new partnerships and programs to improve the health of members and communities, and to strengthen our health center partners.

Job Summary:

The Senior Pharmacy Data Analyst position will be housed under a new subsidiary organization of C3, Community Pharmacy Cooperative, LLC (CPC) to implement, maintain, support, and maximize the use of pharmacy, financial, and clinical portions of covered entities contracted with daily operations under the direction of the Senior Manager of Business Intelligence and Analytics. The Senior Pharmacy Data Analyst will also maintain data integrity and quality to assure operational standards and requirements while developing innovative solutions to guide pharmacy operational success to align with strategic business and organizational goals. They will also assist in the assessment of workflow processes and develop business intelligence tools, reports, dashboards, and analyses. Cooperatively, and cohesively, the Senior Data Analyst will be expected to work on several projects & tasks simultaneously.

Responsibilities:

- Maintaining databases and data systems with extraction and importation among affiliates and partners
- Manages daily data validation, file transfers, and data mapping from vendors, affiliates, and partners
- Creating high-level key performance indicators and metrics throughout all aspects of pharmacy operations to measure the end-user engagement
- Ability to process model prediction, create algorithms and evaluate trend analysis
- Prepares financial and operational reports and analyses monthly and quarterly for affiliates and partners
- Assist in leading Community Pharmacy Cooperative's (CPC) business intelligence platform and analytics



- Work closely with key business stakeholders to understand business initiatives to drive and measure opportunities
- Understands the development and modeling of responses for requests for proposals (RFPs)
- Ability to work independently of supervision
- Support all other pharmacy data analytics, or CPC-related reporting needs and requirements
- Perform all related duties to pharmacy analytics as assigned or required

Required Skills:

- Proficient with MS Office (Excel, PowerPoint, Teams, Word, Outlook)
- Structured Query Language (SQL), and equivalent programming language preferred
- Business Intelligence Dashboard Building Software: MS PowerBI, Tableau, Qlik Sense, or equivalent
- Strong analytical and problem-solving skills
- Advanced understanding of analytical principles, methodologies, and models
- In-depth knowledge of the Pharmacy and Health Care Industry
- Excellent oral and written communication skills
- Ability to have strong interpersonal skills to interact with all levels of management

Desired Other Skills:

- Familiarity with pharmacy and medical terminology
- Familiarity with Federal Qualified Health Centers, and/or Health Systems
- Familiarity with the MassHealth ACO program
- Familiarity with Federally Qualified Health Centers
- Familiarity with Pharmacy Benefit Managers, Third Party Administrators, and Pharmacy Systems
- Preferred knowledge of 340B (Contracting and Compliance), Pharmacy Operations & Analytics, and Pharmacy Finance
- Experience with anti-racism activities, and/or lived experience with racism is highly preferred

Qualifications:

- Bachelor's degree preferred (Data Science, Health Care, and/or equivalent). In lieu of a degree, strong relevant work experience is required.
- 3+ years of experience in Pharmacy or in a healthcare-related position

**** In compliance with Covid-19 Infection Control practices per Mass.gov recommendations, we require all employees to be vaccinated consistent with applicable law. ****